

**EUDORA COMMUNITY LIBRARY
BOARD MEETING
Tuesday, January 21, 2025**

Board Members Present: Kenney Massey, Tim Pringle, Mike Keltner, Eric Magette and Amy Jankowski

Others Present: Carol Wolford, Laura Smith and Cuyler Dunn

Kenny Massey called the meeting to order at 6:30 p.m.

Regular Meeting:

A motion to approve the Director's report was made by Kenny Massey and seconded by Eric Magette. The motion was approved unanimously. The Financial Report was tabled until the next board meeting. The minutes of the November 19, 2024 meeting were discussed. A motion to approve the minutes was made by Mike Keltner and seconded by Amy Jankowski. The motion was approved unanimously.

New Business:

Election of Officers: Discussion was had regarding the election of officers for the Eudora Library Board. Kenny Massey motioned to have the Board members remain in their current positions, with Kenny Massey as Board President; Eric Magette as Vice President; Amy Jankowski as Treasurer; and, Tim Pringle as Secretary. The motion was seconded by Amy Jankowski. The motion was approved unanimously.

Draft Audit Report: The draft audit report for the year ending December 31, 2023 was discussed. The various findings in the draft audit report have been or will be addressed. Kenny Massey stated he would contact the auditors to obtain clarification on one finding involving the bonding of employees and officers. Amy Jankowski stated she would contact the library's accountant to discuss an accounting issue. Further action was postponed until receipt of a final audit report.

One of the findings in the draft audit report was that the library Board needed to pass a Resolution each year pursuant to K.S.A. 75-1120a, so that the library does not have present its financial statements based generally accepted accounting principles, but instead use a cash receipts and disbursements. Upon review of the statute it appears the library does not meet the aggregate annual gross receipts provision which triggers K.S.A. 75-1120a, however, it was decided that the library Board will pass Resolutions as required by statute. Tim Pringle motioned the Board approve Resolutions 2025-01 and 2025-02 wherein the Eudora Community Library District waives the requirements of K.S.A. 75-1120a as they apply to the Eudora Community Library District for the years ending December 31, 2024 and December 31, 2025 and cause the financial statements and financial reports of the Eudora Community Library District to be prepared on the basis of cash receipts and disbursements. The motion was seconded by Amy Jankowski. The motion passed unanimously.

Library Roof: Carol Wolford advised that the library roof continues to leak. She has contacted a roofing company to obtain estimates on the cost of repairing the leak and the cost to replacing the roof. No further action was taken.

Tree Removal: The library has been advised that the tree on the northwest corner of the library is hollow approximately five (5) feet above the ground and should be removed. Estimates will be obtained to determine the costs of removing the tree.

Old Business:

Agenda and Minutes to Website: Discussion was had regarding the status of posting of the library Board agenda and minutes to the library web site. Carol Wolford has advised that the library was in the process of doing so. Amy Jankowski recommended that 2024 minutes and agenda should also be posted and when library staff had free time, additional year's minutes and agenda should also be posted.

Signing of Minutes: The Board discussed the signing of minutes and how the signed minutes would be posted to the library's website.

Storing Documents Electronically: The Board discussed electronically storing the Board minutes; the Board agenda; Resolutions; and Financial records, both current and past records.

Laura Smith: Laura Smith discussed her current activities, which included in part, feeding Eudora, Engage Douglas County, and funds from the Housing Stabilization Cooperative.

New Library: Discussion was had regarding the pathway forward for a new library building. The pros and cons of proceeding alone or in collaboration with the City of Eudora were discussed. The consensus of the board was that more information was needed and no further action was taken at this time.

Inclement Weather Policy: The library's inclement weather policy was discussed. No further action was taken.

Next Board Meeting: The next board meeting will February 18, 2025, at 6:30 p.m.

Meeting adjourned at 7:16 p.m.

1/23/25
Date

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Board Member