

**EUDORA COMMUNITY LIBRARY  
BOARD MEETING  
Tuesday, November 19, 2024**

**Board Members Present:** Kenney Massey, Tim Pringle, Mike Keltner, Eric Magette and Amy Jankowski

**Others Present:** Carol Wolford, Laura Smith and Ryn Drummond

Kenny Massey called the meeting to order at 6:30 p.m.

**Regular Meeting:**

The minutes of the October 15, 2024 meeting were discussed. A motion to approve the minutes was made by Amy Jankowski and seconded by Kenny Massey. The motion was approved unanimously. The Financial Report was discussed. A motion was made by Eric Magette to approve the Financial Report and seconded by Tim Pringle. The motion was approved unanimously. The Director's report was discussed. A motion to approve the Director's report was made by Mike Keltner and seconded by Eric Magette. The motion was approved unanimously.

**Old Business:** None

**New Business:**

**Agenda and Minutes:** Discussion was had regarding whether the Agenda notes and the Minutes of the Board of Directors need to be signed by an officer or board member. It was decided that all future agenda notes and Minutes will be signed by a Board member. Discussion was also had on whether it is necessary that Director's reports and Quarterly reports need to be signed. After discussion, it was decided that NEKLS should be contacted and recommendation should be obtained on what other documents should be signed and what documents should be posted by the library on its website.

**Credit Card Policy:** Discussion was had on the library's credit card policy. A motion was made by Kenny Massey to approve the library's credit card policy, which was seconded by Tim Pringle. The motion was approved unanimously.

**Staff Illness Policy:** Discussion was had regarding the library's Staff Illness Policy. Amy Jankowski moved to approve the library's Staff Illness Policy which was seconded by Eric Magette. The motion was approved unanimously.

**Official Depository Discussion:** Discussion was had regarding the approving of and signing of a Declaration of Official Depository designating the Kaw Valley State Bank, Eudora, Kansas, to hold and manage the library's financial resources. Kenney Massey made a motion to approve the Kaw Valley Bank as the official depository for the Eudora library's financial resources, which was seconded by Tim Pringle. The motion passed unanimously.

**Trimming Bushes and Tree Removal:** Discussion was had regarding bushes covering the library's air conditioning compressor and need to trim the bushes and remove the tree next to Elm Street. Discussion was also had regarding the removal of the sign on library grounds. A bid of

approximately \$500.00 was made by Ronny Wyrick to trim the bushes, remove the tree and sign. Mike Keltner made a motion to approve the bid and have the bushes trimmed, and the tree and sign removed, which was seconded by Tim Pringle. The motion passed unanimously.

**Library Roof:** Carol Wolford advised that repairs have been made on the library roof and as of the date of the board meeting there have been no leaks. No further action was taken.

**Audit:** The library's accountant has requested a meeting with Carol Wolford and Amy Jankowski to discuss the current status of the audit which she anticipates will be completed by the end of the year. No further action was taken.

**Laura Smith:** Laura Smith submitted a report as to her current activities.

**New Library:** Discussion was had regarding the pathway forward for a new library building. The pros and cons of proceeding alone or in collaboration with the City of Eudora were discussed. The consensus of the board was that more information was needed and no further action was taken at this time.

**Next Board Meeting:** The next board meeting will January 21, 2025, at 6:30 p.m.

Meeting adjourned at 7:23 p.m.

1/21/25

Date



Board Member