

**EUDORA COMMUNITY LIBRARY  
BOARD MEETING  
Tuesday, February 18, 2025**

**Board Members Present:** Kenney Massey, Tim Pringle, Mike Keltner, Eric Magette and Amy Jankowski

**Others Present:** Via phone: Carol Wolford and Sara Maloney

Kenny Massey called the meeting to order at 6:34 p.m.

**Regular Meeting:**

The December Financial Report was discussed. A motion to approve December's Financial Report was made by Amy Jankowski and seconded by Kenny Massey. The motion was approved unanimously.

The January Director's report and Financial report was discussed. A motion to approve the Director's report was made by Eric Magette and seconded by Amy Jankowski. The motion was approved unanimously. A motion was made by Mike Keltner and seconded by Amy Jankowski to approve the January Financial Report and Disbursements. The motion was approved unanimously. The minutes of the January 21, 2025 meeting and the February 4, 2025 special meeting were discussed. A motion was made to approve the minutes and motion passed unanimously.

**New Business:**

**Budget:** Discussion was had regarding payroll going over budget in 2024. Additional payroll expenses occurred due to expanded adult and children programs which occurred after hours and paying staff for working more hours. To address this overage, it was discussed that staff's hours would be adjusted and rearranged in order for the library to provide the extra activities. It was also discussed that the library would not be hiring additional summer help.

**736 Main Street:** Discussion was had regarding 736 Main as a potential site for the library. Kenny Massey advised that he discussed parking restrictions, ADA compliance requirements, fire suppression issues with City of Eudora personnel. Discussion was had about having a representative of MarLan inspect the property in order to obtain an estimate of the renovation costs.

**Janitorial Contract:** Discussion was had about the need to have a written janitorial contract based on the recommendations obtained during the audit that the library have a written maintenance contract. Carol Wolford advised that there is a written janitorial contract. Kenny Massey indicated he would contact the auditors to determine exactly what was meant by "maintenance contract."

**Website Agendas and Minutes:** Discussion was had regarding the status of posting the board agendas and minutes on the library's website. The posting of the Resolutions 2025-01 and 2025-02 were also discussed. Carol Wolford advised the board the most of the agendas and minutes have been posted and the remaining agenda's, minutes and the Resolutions would also be posted.

**Next Board Meeting:** Due to spring break, the next board meeting will March 11, 2025, at 6:30 p.m.

Meeting adjourned at 7:16 p.m.

3/9/25

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Date



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Board Member